

Holly Tots Booking Form

This form must be handed in to Holly Tots Staff with payments in full by the Tuesday of the week before monthly care is required.

We cannot accept a booking form without payment.

You will be notified by Friday if we are unable to accommodate your request. Costs are £9.00 per session, £4.00 per lunchtime.

Name of child..... Commencing from/...../..... to/...../.....

Time	8.45-11.45		11.45-12.30		12.30-3.30		Cost per day
Cost	£9.00		£4.00		£9.00		
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Total Monthly Cost: ----- £							

Please:

- . tick the sessions you require to pay for outside your child’s free nursery session
- . mark ‘F’ your child’s current free nursery session(i.e. a.m. or p.m. session)
- . indicate whether your child will require a meal provided by the kitchen by putting a ‘M’ in the 11.45 – 12.30 box. Please add £2.10 to the cost per day for every meal ordered
- . **add up the weekly cost and put in the total amount for the month**
- . enclose full payment in a sealed named envelope
- . hand in to Holly Tots Staff by **Tuesday** of the week before monthly care is required
- . please make cheques payable to **Staffordshire County Council**
- . you will need to complete a separate form if you require OSCARS

Signed..... Parent/carer